

Day	Date	Homework	In Class Activities	Special Notes
F	Aug 25		Information about the class, fellowship prompts, resumes, Kaizena, NSF Merit Criteria	
F	Sept 1	<ul style="list-style-type: none"> • Resume (submit to Kaizena)! • Get registered on NSF Fastlane system • Read past student personal statements • Schedule individual meeting with Hilary for week of Aug 28 or Sept 3 • Email me the names, positions, and email addresses of the people who will be writing your recommendation letters with a note about what you think they will talk about in their letter) and send me your specific deadline (sometime last week of October) • Come up with at least two general ideas for research proposals and find one reference for each • Templates for recommendation letters and research ideas are available on the course resources page. 	<p>Brief sharing research proposal ideas and workshopping those ideas</p> <p>Discussion of personal statements and strategies</p>	
F	Sept 8	<ul style="list-style-type: none"> • Read sample research proposals for discussion on Friday • First draft of personal statement including specifically summarizing past research submitted to Kaizena 	Workshopping of personal statement drafts, lessons from winning research proposals	
F	Sept 15	<ul style="list-style-type: none"> • First Draft of Research proposal 	Fastlane Q&A, Workshopping of research proposals	Bring computer along to look at Fastlane together

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R	Sept 21	<ul style="list-style-type: none"> • Second Draft of Personal Statement • Get me updated list of reference writers • Make appointment to talk to someone in your field about the research proposal (before next draft is due!) 	Workshopping of personal statements, problem paragraphs	
R	Sept 28	<ul style="list-style-type: none"> • Second Draft of Research Proposal • Make appointment to show personal statement to W center tutors 	Special guest Corinne Wagner, Megan May (virtual!), Refining the research proposal	
R	Oct 5	<ul style="list-style-type: none"> • Third Draft of Personal Statement • Make appointment to talk to show both drafts to Corinne 	Workshopping of personal statements problem spots, what do you need?	
R	Oct 12	Third Draft of Research Proposal	TBD	
Fall Break		Electronic editing of final sets of drafts over break!	TBD	
R	Oct 26	Work with me to submit final draft before your deadline!	Party to celebrate submission!	
R	Nov 2		Maybe continue to meet to turn these into grad school essays? Up to you!	

